

Minutes of the meeting of the Watton-at-Stone Community Hall Board of Trustees held in the Community Hall on Wednesday 1st November 2000 at 7.30 p.m.

Present: Mr. N. Poulton (Chairman) Mr. D. Stock
Mr. J. Meischke

1 Apologies for absence

Apologies for absence were received from Mr. Knight.

2 Matters arising from meeting held on 12th September 2000

• **Sight screens**

Mr. Poulton reported that the Cricket Club had still not written to confirm that it accepts responsibility for all maintenance of the sight screens and is insured to cover any damage and third-party liabilities.

3 MPPA – resurfacing update

Mr. Poulton said that he had spoken to Doe Sport last week regarding the start date for the resurfacing of the MPPA. This had been delayed due to the extremely wet weather. Doe Sport informed him that there were two options, to start work immediately or postpone work until spring next year.

Mr. Poulton instructed Doe Sport to start work immediately. The contractors have now been on site since Thursday 26th October and had been fortunate to have dry weather on all working days so far. Although the ground is still wet and wind strengths have been very high, work is progressing well.

4 Community Hall bookings and hire charges

At the Parish Council meeting held on the 18th October, Mr. Meischke said that he would like to discuss hire charges at a meeting of the Community Hall Trustees. He said that if the charges were structured in a different way there was a potential for attracting more hall hirings.

This item was discussed in detail and the following recommendation will be made to the Parish Council.

Recommendation

The hire charges for Friday, Saturday and Sunday to be lowered by £2 per hour as follows.

	Non-resident	Resident
9 am – 6 pm	£8	£6
6 pm – 10.30 pm	£10	£8

These days were selected because, to date, they had not attracted many bookings.

5 Floodlighting charges

The current level of floodlighting charges was discussed and the following recommendation will be made to the Parish Council.

Recommendation:

The floodlighting hire charges remain at the present level of £5 per hour.

6 Plans for storage hut

At its meeting held on the 18th October it was agreed that the Parish Council had no objections (in principal) to locate the building on the School Lane side of the field (i.e. option 2). However, the Parish Council must agree the plans (as drawn up by an architect) before an application for planning permission is submitted.

Mr. Poulton presented plans given to him by Cled Fursland (Cricket Club), which the Trustees then reviewed in detail. The building (which will be brick built with a slightly pitched green-felt roof) will be 8 foot 3 inches tall, which is slightly higher than the boundary fence. The colour of the bricks and woodwork will match the Community Hall.

Recommendation:

The Parish Council accept the plans as submitted by Cled Fursland on condition that the building is located as close as possible to the boundary fence.

7 Charity database and annual return

Mr. Poulton has completed the database and annual return forms supplied to the Community Hall Trustees for the year ended 31st March 2000.

Mr. Stock and Mr. Meischke checked the forms and noted that the postcodes for the addresses of Mr. Stock, Mr. Meischke and Mr. Knight were incorrect. These were amended.

The Clerk to return the completed forms to the Charity Commission together with a copy of the audit accounts for the period ended 31st March 2000 and a the Community Hall Trustees annual report.

Action: J. Allsop

8 Any other business

Mr. Poulton said that because the clocks had been turned back one hour, he had changed the heating and lighting time clocks accordingly.

The meeting closed at 8.05 p.m.