

Minutes of the meeting of the Watton-at-Stone Community Hall Board of Trustees held in the Community Hall on 18th January 2006 at 1930

Present: Mr. N. Poulton (Chairman) Mr. J. Meischke (Vice-Chairman)
Mr. I. Knight Mr. D. Stock
The Clerk (Mrs. J. Allsop)

1 Apologies for absence

None.

2 Minutes of meeting held 11th October 2005

The minutes were accepted and signed as a true record during the Parish Council meeting held on Wednesday 9th November 2005.

3 Matters Arising

None.

4 Locks on external toilet doors

During the Christmas period the locks on the external toilet doors were vandalised and will not open. Also, (although this is not a Community Hall Trustees issue) one of the locks on the Great Innings notice board has been vandalised.

Mr. Poulton contacted a locksmith (Lock Stock and Barrell Security Service Limited) and they have agreed to come out on Thursday 19th January, at 1630, to repair the damaged locks.

It was agreed that if new locks are required, we purchase two extra sets of key for the external toilets.

PC Andy Woodward has logged both crimes.

5 6-monthly check of MPPA, Play Area on sportsfield and Community Hall equipment

Mr. Poulton and Mr. Meischke will do the inspection on Sunday 22nd January 2006 and report their findings during the Parish Council meeting to be held on 8th February 2006.

6 Gas and Electricity Supply

Mr. Poulton reported that we have received the Electricity-contract from British Gas, but they have not sent us a Gas-contract. He has e-mailed them on several occasions but received no response.

7 Guttering

Mr. Bunyan is due to install (this week) the new deep flow, cast-iron-style, plastic guttering on the two lower roofs to the Community Hall. As reported during the Parish Council meeting on 11th January 2006, the guttering will cost approximately £50 more than the £490 verbal quote from Mr. Bunyan.

8 Tiles on roof

Mr. Bunyan will look at repositioning the loose roof tiles when he is replacing the guttering at the Community Hall.

9 Hire Charges for Louisa Bailey (copy of e-mail attached)

Louisa Bailey, who has been booking the Main Hall for half an hour a week during term times since November 2004 has now increased her booking to two half-hours. The normal rule for Community Hall charges is that any period hired up to one hour will be charged at a full hourly rate. Thereafter charges are made in half-hourly increments.

Louisa Bailey has asked if we would consider a special rate as her total booking for the day is one hour.

It was agreed to give her the same discount that Dave Boddy receives, i.e. 25% plus an extra 10% for paying three-months in advance.

Action: J. Allsop

10 Replacement of floodlighting bulbs

Unfortunately, the new floodlighting bulbs for the MPPA were not installed last autumn (this work is done as a favour to the Parish Council and Mr. Knight felt that he could not press the matter). One of the lights due for replacement has now failed and cannot be replaced because the sportsfield is currently too soft to allow heavy machinery over it. Mr. Knight said that, in hindsight, the new floodlights should have been installed during the summer when the ground was hard.

11 Main Hall flooring

During the Parish Council meeting on 15th December, it was reported that there is significant damage to the floor in the Main Hall. The damage appears to have been caused by something being dragged across the floor. The badminton posts were inspected, but they do not have a rough surface that could have caused this problem.

Mr. Meischke agreed to visit both the Kick-Boxing and Jujitsu classes to see if they use any equipment that could have damaged the flooring.

On further investigation, it would appear that the damage is most likely being caused by the edging used on Dave Boddy's mats (Jujitsu classes).

Mr. Meischke agreed to make a site visit during the Jujitsu classes.

Action: J. Meischke

12 Rosemary Brown's holidays

Rosemary Brown will be away on holiday from 18th – 26th January 2006 and therefore no cleaning will be done during this period.

The Clerk said that the only hirer (apart from the footballers) who will use the changing room facilities during the next week is Dave Boddy. Mr. Meischke to speak to Dave Boddy about the situation.

Action: J. Meischke

13 Boot-scraper/bath

During the Parish Council meeting on 11th January 2006, it was agreed that Mr. Knight look at the feasibility of purchasing a boot-bath (instead of just a larger boot-scraper) to alleviate the problem of mud in the changing rooms.

Mr. Meischke to speak to Mr. Bunyan to find out how much it would cost to install a trap, drain and water supply adjacent to the Community Hall. To avoid vandalism, water control of the water supply would have to be situated in the external storeroom or showers.

Action: J. Meischke

14 Dates for future meetings

- **Wednesday 26th April 2006**

15 Any other business

Mr. Stock said that a Badminton-Club player wanted to hire the Main Hall for badminton but was concerned about his two children whilst games were in progress. He therefore asked if (as part of his hiring and at no extra cost) they could sit in the pavilion.

It was agreed that we should allow this (for safety reasons and to encourage hirers with children to use the facilities). On condition that the pavilion is not required by anyone else and that the parents are responsible for the supervision and behavior of their children.

- **The meeting closed at 2001.**
- **The date for the next Community Hall Trustees meeting is Wednesday 26th April 2006.**