

**Minutes of the meeting of the Watton-at-Stone Community Hall Board of Trustees held in the Community Hall on Tuesday 11<sup>th</sup> July 2006 at 1930**

Present: Mr. N. Poulton (Chairman) Mr. J. Meischke  
 Mr. I. Knight Mr. D. Stock  
 The Clerk (Mrs. J. Allsop)

**1 Apologies for absence**

None.

**2 Minutes of meeting held 26th April 2006**

The minutes were accepted and signed as a true record during the Parish Council meeting held on Wednesday 10<sup>th</sup> May 2006.

**3 Matters Arising**

None.

**4 Gas Contract**

During the Parish Council meeting held on 14<sup>th</sup> June 2006, Mr. Poulton reported that we had received a three-year contract for the supply of gas. The contract is valid from 3<sup>rd</sup> March 2006 to 3<sup>rd</sup> March 2009. The Parish Council accepted the British Gas Business offer for the supply of gas and electricity on 27<sup>th</sup> July 2005, therefore an additional seven months has been gained on the late issue of the contract.

**5 Roof repairs**

The broken tiles on the Community Hall roof have been replaced. Due to recent vandalism some additional tiles needed replacing. The gutters have been cleared of debris. Items removed included a shoe and a bottle that was stuck in a down-pipe.

**6 Replacement Floodlighting Bulbs**

Mr. Knight is trying to locate the owner of the cherry-picker who fitted the floodlighting bulbs for free last year. Mr. Smith is also trying to locate someone who can do the work and a quotation is also being sort from Websters. **Action: I. Knight/M. Smith**

**7 Boot-scraper/Bath**

Draft plans have been prepared for the boot-bath. The next stage is to obtain quotations and confirm that the footballers will actually use a boot-bath. **Action: I. Knight**

**8 MPPA/New Tennis Court**

Jim Smith has given Mr. Knight the modified plans for the tennis court. Mr. Knight is in the process of preparing the application papers for submission to East Herts Council's planning department. These will require signing by Mr. Poulton, as chairman of the Parish Council. **Action: I. Knight/ N. Poulton**

**9 Broken windows and outside toilet-door to the Gents**

During a recent spate of vandalism (which was reported to the police), five windows in the Parish Council room (facing School Lane) were broken and the Gents toilet-door was kicked-in. Stevenage Glass will be fitting the replacement panes of glass during the week commencing 17<sup>th</sup> July. The damaged door has been repaired by Verleywood Limited (Warrenwood Industrial Estate, Stapleford).

**10 Summer Play Scheme**

The play-scheme equipment will be delivered to the Community Hall on Tuesday 25<sup>th</sup> July.

Mr. Meischke and Mr. Knight to meet with the play-scheme leaders on Friday 28<sup>th</sup> July.

**Action: J. Meischke/ I. Knight**

While the Summer Play Scheme is using the Community Hall facilities, all leaflets on display in the pavilion and main corridor are to be stored in the Parish Council meeting room. **Action: N. Poulton**

**11 Fire inspection and stolen extinguisher**

The annual fire-inspection has been done by Fire Protection Services. The small fire extinguisher in the changing room corridor disappeared during the same period that the vandalism occurred to the windows. Fire Protection Services has supplied and fitted a replacement extinguisher at a cost of £98.75 plus VAT.

**12 Sign for kitchen informing users to take their rubbish away after an event**

It was agreed to have two laminated signs made for the kitchen. The text to be as follows.

‘TO ALL USERS OF  
THE COMMUNITY HALL  
PLEASE ENSURE YOU REMOVE  
ALL YOUR RUBBISH  
BEFORE YOU LEAVE THE PREMISES  
THANK YOU’

**Action: J. Allsop**

**13 Any other business**

None.

- **The meeting closed at 1950.**
- **The date for the next Community Hall Trustees meeting is 10<sup>th</sup> October 2006.**